

Terms of use of the website www.gkrss.ru/www.gkrss.com

PRIVACY POLICY

This privacy policy for the processing of personal data (hereinafter referred to as the "Privacy Policy") has been drawn up in accordance with the requirements of the Federal Law of the Russian Federation FL-No.152 dated 27 July 2006 "On Personal Data", is an additional agreement to the public offer contract located at http://gkrss.ru/docs/terms-of-use_com.pdf (hereinafter referred to as the "Offer"), defines the purposes, the procedure for processing, measures to ensure the security of personal data, and applies to all information received about visitors to the resource www.gkrss.ru/www.gkrss.com (hereinafter referred to as the "Website").

1. TERMS AND DEFINITIONS

- 1.1.** "Administration" - an authorized team of specialists in managing the Website, acting on behalf of the Limited Liability Company "RSS North-West" (TIN 7811696896), which organizes and (or) processes personal data, determines the purposes of processing personal data, the composition of personal data, to be processed and actions (operations) performed with personal data.
- 1.2.** "Personal data" - any information relating directly or indirectly to a specific or identifiable individual (subject of personal data).
- 1.3.** "Processing of personal data" - any action (operation) or a set of actions (operations) performed using automation tools or without using such tools with personal data, including collection, recording, systematization, accumulation, storage, clarification (update, change), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, destruction of personal data.
- 1.4.** "Confidentiality of personal data" - a mandatory requirement for the Administration or other person who has gained access to personal data to prevent their dissemination without the consent of the subject of personal data or by other legal grounds.
- 1.5.** "Consent to the processing of personal data" - a voluntary commission by the User of implicated actions when registering on the Website, namely, putting a mark in the appropriate box, which is provided for the User to express consent to the processing of personal data provided by him and unconditional acceptance (acceptance) of the procedure and conditions of the Offer and of this Privacy Policy.
- 1.6.** "User" - an individual (subject of personal data) who has access to the Website via the Internet and uses the Website and / or its services in accordance with their functionality.
- 1.7.** "Service" - separate section of the Website available to the User, including personified, having a certain functionality.
- 1.8.** "Cookies" - small piece of data sent by a web server and stored on the User's computer, which the web client or web browser sends to the web server each time in an HTTP request when trying to open the page of the corresponding site.
- 1.9.** "IP-address" - unique network address of a node in a computer network built using the IP protocol.

2. GENERAL

- 2.1.** Using the Website means, in free will and in his own interests, the User's consent to this Privacy Policy and the terms of processing of his personal data specified therein.
- 2.2.** In case of disagreement with the terms of this Privacy Policy, the User must stop using the Website.
- 2.3.** This Privacy Policy applies only to the Website. The Administration does not control and is not responsible for third-party sites to which the User can click on the links available on the Website. The Administration strongly recommends to the User familiarize himself with the terms of use and the policy, regarding the processing of personal data of any third-party site that he visits.
- 2.4.** The Administration sets as its most important goal and condition for the implementation of its activities the observance of the rights and freedoms of a person and a citizen when processing his personal data, including protecting the rights to privacy, personal and family secrets, and therefore does not verify the accuracy of personal data provided by the User.
- 2.5.** Using the Website with a browser which accepts data from cookies is means expressing the User's consent, that the Administration can collect and process data from cookies for the purposes provided for in this Privacy Policy, as well as to transfer data from cookies to third parties in cases, where listed in this document. Disabling and / or blocking by the User of the web browser option for receiving data from cookies means a prohibition on the collection and processing of data from cookies by the Administration in accordance with the terms of this Privacy Policy.

3. SUBJECT OF PRIVACY POLICY

- 3.1.** This Privacy Policy establishes the obligations of the Administration for non-disclosure and ensuring the mode of protection of the confidentiality of personal information posted by the User about himself when filling out the form for sending a message, other personal data that the User provides to the Administration through websites/services of third parties or in the process of using the Website. Personal information obtained in this way may include, in particular, the name, surname, name of the User's organization, phone number, e-mail address of the User. Other information is provided by the User at his discretion in the text message field.
- 3.2.** The provision by the User of personal data of third parties without permission received from third parties for such distribution, or if such personal data of third parties were not obtained by the User himself from public sources of information are prohibited.
- 3.3.** The Administration collects statistics on the IP addresses of its visitors in order to identify and solve technical problems of the Website, and also protects data that is automatically transmitted when visiting the pages of the Website: IP address; information from cookies; information about the web-browser (or other program that provides access); access time; referrer (address of the previous page).

4. PURPOSES OF COLLECTING AND PROCESSING USER INFORMATION

- 4.1.** The Administration collects and processes only an information about the User that is necessary to fulfill the obligations of the Administration, provided for by the Offer, to properly inform the User by sending emails; conclusion, execution and termination of civil contracts; providing the User with access to the Services, information and / or materials contained on the Website. The User's personal data may be used by the Administration for the following purposes:
 - 4.1.1.** Execution of powers and duties assigned to the Administration by the legislation of the Russian Federation;
 - 4.1.2.** Determining the location of the User to ensure security (prevent fraud) and identify the party under agreements between the User and the Administration, when providing the User with access to the personalized resources of the Website;
 - 4.1.3.** Providing to the User with services using the Service, clarifying of the received data, processing these orders (requests) and further improving the Service, including development of new services and bonuses;

- 4.1.4.** Confirmation of the accuracy and completeness of personal data provided by the User;
- 4.1.5.** Providing to the User an access to the sites or services of partners in order to receive products, updates, and other services;
- 4.1.6.** Effective customer and technical support to the User in case of problems related to the use of the Website;
- 4.1.7.** Conducting statistical and other studies based on anonymized data.
- 4.2.** The Administration carries out advertising activities to provide special offers, information on prices, newsletters and other information on behalf of the Administration or on behalf of the partners of the Website with the consent of the User only.

5. ORDER OF COLLECTION, STORAGE, TRANSFER AND OTHER TYPES OF PROCESSING OF PERSONAL DATA

- 5.1.** The security of the processed personal data is ensured through the implementation of legal, organizational and technical measures necessary to comply with the requirements of the current legislation of the Russian Federation in the protection of personal data (information) of the User from unauthorized or accidental access, avoiding destruction, modification, blocking, copying, distribution, as well as from other illegal actions by third parties.
- 5.2.** The Administration of Website does not verify the accuracy of the personal data provided by the User, but proceeds from the fact that the User provides reliable and sufficient personal data and keeps them up to date.
- 5.3.** The storage of the User's personal data can be carried out no longer than the purpose of the processing requires, unless otherwise provided by the legislation of the Russian Federation. The User's personal data under any circumstances is never transferred to third parties, except for cases of transfer to the authorized persons of state power of the Russian Federation on the grounds and in the manner established by the current legislation.
- 5.4.** In case of loss or disclosure of personal data, the User is informed about the loss or disclosure of personal data, and together with the Administration takes all necessary measures to prevent losses or other negative consequences caused by the loss or disclosure of the User's personal data.
- 5.5.** Cross-border transfer of personal data of Users by the Administration is not carried out.
- 5.6.** The User can withdraw his consent to the processing of personal data, or correct inaccuracies in personal data by sending the Administration a notification to the e-mail address support@gkrss.ru.

6. OBLIGATIONS AND RESPONSIBILITIES OF THE PARTIES

- 6.1.** The User is obliged to provide information about personal data necessary to use the Website, update and supplement the information on personal data provided to the Administration in case of its change, when using the Services or when gaining access to personalized resources of the Website.
- 6.2.** The Administration is obliged to take precautions to protect the confidentiality of the User's personal data in accordance with the procedure usually used to protect this kind of information in the existing business turnover; use the information received solely for the purposes specified in section 4 of this Privacy Policy; to ensure that information is kept secret, not to disclose without the prior written permission of the User, not to sell, exchange, publish, or disclose in other possible ways; block personal data related to the relevant User from the moment of contact or request of the User (his legal representative) or the authorized body for the protection of the rights of subjects of personal data for the period of verification, in case of revealing inaccurate personal data or illegal actions.
- 6.3.** If Administration has not fulfilled its obligations, it is liable for losses incurred by the User in connection with the misuse of personal data, in accordance with the legislation of the Russian Federation, except for cases when this confidential information became public domain before its loss, or disclosure of such information was received from third party until it was received by the Administration, or was disclosed with the consent of the User.

7. DISPUTE RESOLUTION

- 7.1.** This Privacy Policy, the relationship between the User and the Administration arising in connection with its application, as well as issues not regulated by this Privacy Policy are governed by the current legislation of the Russian Federation.
- 7.2.** When resolving disputes arising between the User of the Website and the Administration, before going to court with a claim for a dispute, it is mandatory to submit a claim (a written proposal for a voluntary settlement of the claim).
- 7.3.** The recipient of the claim within thirty (30) calendar days from the date of receipt of the claim shall notify the applicant of the claim in writing form, about the results of the consideration of the claim.
- 7.4.** If an agreement is not reached, the dispute is referred to a judicial authority in accordance with the current legislation of the Russian Federation.

8. FINAL PROVISIONS

- 8.1.** The Administration has the right at any time to make changes to this Privacy Policy without the consent and additional informing of the User.
- 8.2.** The new edition of the Privacy Policy comes into force from the moment it is posted, unless otherwise provided by the new edition of the Privacy Policy. User needs track such changes on their own.
- 8.2.** Messages and suggestions regarding this Privacy Policy should be sent to e-mail support@gkrss.ru.
- 8.3.** Current version of the Privacy Policy is freely available on the Internet at http://gkrss.ru/docs/privacy_policy_ru.pdf